

# LISLE

## COMMUNITY UNIT SCHOOL DISTRICT

# 202

Lisle Senior High School  
1800 Short Street  
Lisle, Illinois 60532  
630/493-8300  
630/971-1234 (Fax)

**Jeffrey R. Howard**  
Principal

July 10, 2017

Dear Lisle Families,

On behalf of the administration, faculty and staff of Lisle High School, I would like to welcome you to the 2017-2018 school year. We are eagerly anticipating the return of students and staff, knowing that this year will be an exciting one and students will take the next step in their academic and social journey.

In the last few years, one of our top priorities as a school has been communication with our families. We are always searching for the best way to communicate both, important information and simple items of interest. We believe that our effectiveness of communication will promote parental involvement in our students' education. Mailings, like this one regarding registration, will continue to communicate important information, as will our continued use of email blasts and improved usage of the high school website. I will also continue my communication electronically every month through the Principal's Message, which can be found on the front page of the high school website. As always, we look forward to expanding the partnership between your family and our high school family. We all share one goal – your child's success.

Please do not hesitate to contact my administrative assistant, Karen Fitzgerald, or myself at 630-493-8300 with any questions.

I hope summer proves to be a memorable time for your family. We will continue our work here at Lisle, so we are able to continue to provide the best educational experience possible for our students.

Sincerely,



Jeffrey R. Howard  
Principal

## REGISTRATION 2017-2018

### RETURNING STUDENTS

To complete the 2017-18 Registration Process, please complete the steps below.

#### STEP 1 - Online Registration Information

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- Complete the Online PowerSchool Registration Process.
- Online Registration will be open beginning July 14, 2017.
- See attached step-by-step directions.

#### STEP 2 - Fee Payment

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\*\*If you already have a MySchoolBucks account, skip to #2 below.

1. For new accounts - set up your MySchoolBucks account for school fees.
2. Fee Payment may be paid online through MySchoolBucks or at Walk-In Registration.
3. See attached information and step-by-step directions.
4. NOTE: School Fee payments and Meal Account payments are accessed in separate tabs in your MySchoolBucks account.
5. You will receive an email when an invoice is issued to pay your school fees.

#### STEP 3 - School Support Organizations

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- Review the School Support Organizations Packet.
- Please bring the completed documents to your selected registration date.
- NOTE: Beginning in the 2017-2018 School Year, donations will not be accepted as part of school fees payment. Separate donation payments for each organization will be required.

#### STEP 4 - Walk-in Registration

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- Attend Walk-In Registration.
- Attendance is required at only one date.
- Please bring the required residency documentation and any required paperwork to walk-in registration.

#### Walk In Registration Information

Grades	Day/Date	Time	Location
9-12 Grade	Tuesday, August 8, 2017	8 am – 12 pm	Lisle High School
9-12 Grade	Wednesday, August 9, 2017	8 am – 12 pm	Lisle High School
9-12 Grade	Thursday, August 10, 2017	4:30 – 7:30 pm	Lisle High School

## **1. RESIDENCY DOCUMENTATION**

### **CATEGORY I (One document required – choose for homeowner or renter\*):**

*\*If you are not occupying a residence within the boundaries of the Lisle School District when you enroll your child, Board of Education Policy requires payment of one semester of tuition until occupancy occurs. The unused portion of the tuition will be refunded upon presentation of proof of occupancy. Please call the District Office at 630-493-8000 for further information.*

#### **FOR HOMEOWNERS**

- Original Mortgage Statement that includes the address and homeowners name – I.E. Deed, Closing Settlement Statement, or most recent Mortgage Statement

or

- Real Estate Tax Bill – most recent which identifies the address and homeowner’s name – Form 1098, tax statement from DuPage County Property Lookup website:  
<http://www.dupageco.org/PropertyInfo/PropertyLookUp.aspx>

or

- Property Sales Agreement that includes the address and homeowner’s name.

#### **FOR RENTERS**

- Signed** and Dated Lease – Dates must be within the current 2017-2018 school year. (High School Only - Student’s name must be on lease.)

#### **FOR THIRD PARTY RESIDENTS**

- Most recent real estate tax bill or lease agreement  
 Signed and Notarized Affidavit of Residency (Third Party Resident – the person whom the parent/guardian and student lives with).

### **CATEGORY II (Photo ID)**

- Driver's License  
 State Identification Card  
 Passport

### **CATEGORY III (One document required showing proper address from within the last 60 days\*\*)**

- Utility Bill (Gas, Water, Electric Bill - \*\*Phone Bills are *not* accepted)  
 Auto Insurance Card  
 Checking Account or Bank Statement  
 Gas, Water, or Electric Bill (No Phone Bill)  
 Home/Apartment Insurance Paper  
 Public Aid Card

## **2. Payment of Fees**

- In full at the time of registration

**\*\*Residential Custody** – If there is a change in custody from the previous year, legal documentation must be supplied along with residency requirements

## Registration HIGH SCHOOL FEE INFORMATION

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202  
2017-2018

The basic registration fees for the 2017-2018 school year are listed below. Additional Fees are also shown below.

- Payment will be accepted at walk-in registration by cash, check, credit card or submit payment online with your credit card
  - Visa, Mastercard, Discover and e-check accepted via MySchoolBucks
- Please make checks payable to Lisle Community Unit School District 202

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**Required Fee****Books/Supplies Fees**

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Grades 9-12	\$ 236.00 (includes \$50 Technology Fee)
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**Class Fees**

Drivers Education	\$ 250.00
Woods Class	\$ 35.00 per semester
Photography Class	\$ 35.00 per semester
Art Class	\$ 35.00 per semester
Foods Class	\$ 35.00 per semester

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**Optional Fees**

Yearbook	\$ 75.00
Parking	\$ 140.00 full year
Band Instrument Rental	\$ 43.00
Gym Shirt	\$ 9.00
Gym Shorts	\$ 12.00

**Registration**  
**LESSOR AFFIDAVIT FOR LEASE OF HOUSE OR APARTMENT**  
LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

Lisle Community Unit School District 202 has been presented a lease by \_\_\_\_\_  
(Lessee)

as evidence of residency in the District. We are requesting that you complete this affidavit to confirm that the Lessee has a current and valid lease for a house or apartment with you (Lessor) or the company that you represent.

Lessor's Name \_\_\_\_\_

Lessor's Office Address \_\_\_\_\_

Lessor's Phone \_\_\_\_\_

I confirm that \_\_\_\_\_ has a current valid lease for a house or apartment at  
(Lessee)

\_\_\_\_\_  
(Leased House or Apartment Address)

To the best of my knowledge, the Lessee has established residency at this address.

The names of all residents at this address are:

_____	_____
_____	_____
_____	_____
_____	_____

In signing this document, I acknowledge that I have read and understand the following:

If a pupil is determined to be a non-resident of the District for whom tuition is required to be charged pursuant to this section, the Board of Education shall refuse to permit the pupil to continue attending the schools of the District unless they knowingly or willfully presents to any school district any false information regarding residency or a pupil for a purpose of enabling that pupil to attend any school in that district without payment of a non-resident tuition charge shall be guilty of a Class C misdemeanor. (105 ILCS 5/10-20.12 a and b)

I am affirming that if the information above is determined to be false or misleading, resulting in the child named above to not be legally entitled to attendance in the Lisle Community Unit School District 202 schools, the District will take legal action to recoup valid tuition charges and legal fees, which will be my responsibility.

Lessor's Name \_\_\_\_\_

Lessor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Dear Parents/Guardians,

In an effort to provide our families with convenient access to our fees payment system, Lisle District 202 now has an online payment option using MySchoolBucks. This new system will allow you to submit fee payments as well as purchase ancillary items such as gym uniforms.

### **How does online payment work?**

1. Enroll and activate your account to submit online payments. Please see attached directions for how to set up your account. NOTE: You must have an ACTIVE MySchoolBucks account in order to participate in the online payment system.
2. Once your account is active, you will receive an email when school registration fees are invoiced. NOTE: Please make sure your email address is accurate.
3. Log in to your MySchoolBucks account to submit payment. Visa, Mastercard and Discover are accepted.

### **Will there be a fee for using this system?**

No, there will be NO FEE for utilizing online payment through MySchoolBucks for school fees.

### **Are other items available in MySchoolBucks?**

A Web Store is also included in this system which allows users to purchase gym uniforms and other additional items provided by the schools. Each school will determine which items will be included in the Web Store.

### **What if I don't want to pay my registration fees online?**

Cash and check will still be accepted at the Registration dates.

### **Is this the same as my lunch account in MySchoolBucks?**

**No.** Your MySchoolBucks lunch account is a separate account. You will still need to add funds to your student(s)'s lunch account(s).

### **How do I un-enroll from MySchoolBucks?**

If you no longer have a student in the district and would like to deactivate your account, please follow these steps:

1. Log in to your MySchoolBucks account
2. Go to User Profile
3. Click the Edit button next to your username
4. Select "Close My Account"

If your account still has a balance, email Marilyn Buccholz at [mbuchholz@lisle202.org](mailto:mbuchholz@lisle202.org) and state that you no longer have a student in Lisle 202 schools and would like to close out your MySchoolBucks account. Once a refund has been processed, you will be contacted and then you can permanently close your account.

## MYSCHOOLBUCKS ACCOUNT SET-UP INSTRUCTIONS

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

**Step 1** Go to myschoolbucks.com.

- If you have an existing MySchoolBucks account for student lunches, sign into your account and skip to **Step 8**.
- If you need to create a MySchoolBucks account, follow all the steps below.

**Step 2** Sign Up for a MySchoolBucks Account.

Login to your account

Username / Email

Username / Email is required

Password

Password is required

Remember my ID

LOG IN

[Forgot your username or password?](#)

[Don't have an account? Sign up today!](#)

### REMINDER

You will need your student's ID number to create an account!

**Step 3** Enter the required information and click Create account when finished.

Sign Up

Search for your district by state or province

Illinois

Lisle CUSD 202

First Name

Last Name

Mobile Phone Number

Enter your mobile phone number and check the *Allow MySchoolBucks to send me text alerts at my request* box to receive important account information (e.g. password reset) via text message.

( ) -

Allow MySchoolBucks to send me text alerts at my request.\*

\*Message and data rates may apply. Text **HELP** to 58864 for help. Text **STOP** to 58864 to cancel. [Terms of Service](#) | [Privacy Policy](#)

Email Address

**Step 4** Add your students by selecting Continue to add a student.

Your user profile was created successfully.

CONTINUE TO ADD A STUDENT

**Step 5** Select your state/County and select Lisle CUSD 202.

**Step 6** Add Student Name and ID number and select search for student.

**Add Student**

To add a student to your account please enter their name and identifying information.

Lisle CUSD 202

- Select School -

Note: if your child attends school in a different school district please use the district selector at the top of the page to switch.

First Name

Last Name

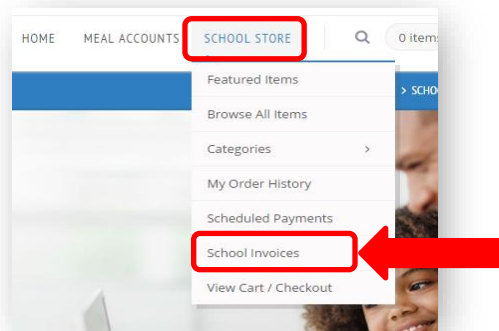
Student #

**Step 7** You will receive confirmation that your student was added.

The student you selected has been successfully added to your household.

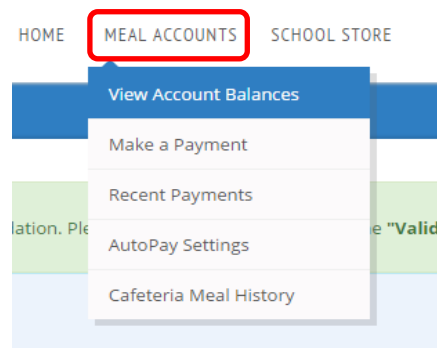
ADD ANOTHER STUDENT FINISH

**Step 8** Once your account is activated, pay your invoice by selecting School Invoices from School Store Drop down.



## LUNCH ACCOUNTS

To set up, view account balances or add funds to your student(s)'s lunch accounts, select from Meal Accounts drop down menu.



Questions? Contact Marilyn Buchholz at:  
[mbuchholz@lisle202.org](mailto:mbuchholz@lisle202.org) or 630-493-8016.



## Required Medical/Health Information

- **9<sup>th</sup> Graders**  
All 9<sup>th</sup> graders will need to turn in a completed State of Illinois Certificate of Child Health Examination Form. (Which can be found under Health Services on the High School Website). This form can also be used for an athletic physical. The Sport Physical Form, however, cannot be accepted.
- **12<sup>th</sup> Graders**  
Evidence of the required meningococcal (MCV4) vaccine.
- **Religious Objectors to Immunizations**  
If you have religious objections to your 9<sup>th</sup> or 12<sup>th</sup> grade student receiving immunizations, there is a form that needs to be completed with your doctor.
- **New Students to Illinois**  
A completed physical within one year and a complete immunization record. These students will also need an eye exam on the required form.
- **Any student with Health concern such as diabetes, seizure, severe allergy etc...**  
Students will need to turn in an emergency plan, medication orders, medication and specific doctor's orders. Forms were mailed home for all incoming 9<sup>th</sup> graders with known health concerns as well as all returning high school students that had these plans last year.

# You are Invited to New Student Night!!!



Who: Freshmen and Transfer Students

Where: Lisle Senior High School

When: August 13, 2017, 4:00 - 7:00PM (Arrive a little earlier so you don't miss any information!)

Why: Meet your Student Ambassadors, tour the school, find out about the ins and outs of high school, find your locker, get your lock and get your school yearbook picture taken for your school ID!

Details: Pizza and ice cream will be served towards the end of the evening.

